

Minutes of Third Meeting of Academic Council held on 19th March 2012
at School of Engineering, Manipal University Jaipur

Members Present:

Chairman:

- Brig. (Dr) S. S Pabla, President, Manipal University Jaipur.

Internal Members:

- Prof.(Dr.) Kumkum Garg, Director, Manipal Institute of Technology, Manipal.
- Brig. (Dr) Pradeep Siwach, Officiating Head, School of Engineering
- Prof.(Dr.) V. S. Kulhar, Head, First Year B.Tech. Program, MU Jaipur
- Prof. R. A. Dubey, Head, Department of Mechanical Engineering, MU Jaipur
- Prof. (Dr.) Susan Rego, Head, Department of Civil Engineering, MU Jaipur
- Prof. S.K. Jhajharia, Head, Department of Electrical & Electronics Engineering
- Prof.(Dr.) D. Srikanth Rao, Registrar, MU Jaipur

External Member:

Prof. (Dr.) Vasudha Kamat, Vice Chancellor SNDT Women's University Mumbai

Invitees:

- Dr Lalita Ledwani, Assistant Registrar, R&D
- Dr Richa Arora, Assistant Registrar, Academics
- Dr Teena Shivnani, Assistant Professor, Department of Commerce.
- Ms Shweta Upmanyu, Assistant Professor, Department of Hotel Management

1. The President of Manipal University Jaipur, Brig. (Dr) S. S. Pabla, presided the meeting. He welcomed all members to the Third Academic Council Meeting. Thereafter, he ascertained the quorum and declared that the meeting was duly convened and properly constituted and agenda of the meeting was taken up.
2. Review of the minutes of the first and second meeting of the Academic Council was made and following was discussed:
 - a) The President informed the members that the Course Structure, Course Curriculum and the evaluation process are being followed for the batch admitted during the year 2011-12 as approved by the Academic Council in its previous meetings.
 - b) The President also lauded the efforts of the faculty for the successful start to the Ph.D. program. There has been a very good response, with 23 candidates appearing for the Ph.D. entrance examination held on 24th September 2011. He also informed that seven candidates have presented before the Research Protocol Committee and University Research Committee as a part of the Ph.D. registration process and expressed satisfaction on the process implementation.

3. Approval for the Curriculum for the new programmes to be offered in the Year 2012-13: The curriculum for the various programs of M.Tech, B.Tech., B.A., M.A., B.Com, M.Com, BCA, MCA, B.Sc., M.Sc., BFD, BHMCT was placed before the Council for its approval. Following were the discussions:
- a. Prof. Vasudha Kamat suggested that a "Committee for Curriculum Designing" can be constituted for drafting the standard rules for the preparation of Syllabus. It was accepted that a Committee shall be constituted and coordinated by the Assistant Registrar (Academics).
 - b. Prof. Vasudha Kamat further suggested that a minimum of four credits should be given for core subjects. The same structure should be followed in other courses too. It was informed that more or less all programs followed the pattern.
 - c. Prof. Kumkum Garg suggested that all the M.Tech courses should follow the same pattern for credit allotment for summer training/ projects. It was brought to the notice of members that the credits were uniform across all M.Tech. programs, however the break-up was not presented in the course structure uniformly. Suitable correction in this record would be made.
 - d. Prof. Kumkum Garg further suggested that the summer training in the B.Tech. program, should be assigned a maximum number of 5 credits. Also, while going through M.Sc. Physics curriculum she suggested that lesser credits should be assigned to Mini Projects and more credits should be allotted to Major Projects. She suggested that Mini Projects should carry 4-5 credits maximum. The correction to maintain the upper limit to the summer training, in a few courses was directed to be made and accepted.
 - e. Brig. (Dr) S. S. Pabla informed the council members that the students will have the option of open electives option in all courses. They can choose any subject as per their interest as open electives. Dr. Vasudha Kamat was appreciative of this suggestion.
 - f. Prof. Vasudha Kamat suggested that a common Board of Studies should be conducted for all courses of a School to check and decide the credits in each semester in each course. The President mentioned that as the University has come into existence only since June 2011, and has only engineering program currently operational, the present system is being followed. Once the University has more Schools, we shall implement the suggestion of having Board of Studies for each School.
 - g. Brig. (Dr) S. S. Pabla, President of Manipal University Jaipur, further informed that Board of Studies will be held in every semester for all programs except for BA, which will have common Board of Studies in the near future. It was brought to the notice of the members that this semester was an exception, where the Board of Studies was held separately subject wise for BA.

- h. Prof. Vasudha Kamat suggested that some "Integrated Programs" and "Dual Specializations" should be introduced in MBA courses. Brig. (Dr) S. S. Pabla, informed the Council that in MBA course two specializations will be provided to the students, one as major specialization and another as minor specialization.
- i. Prof. Vasudha Kamat suggested that Continuous Evaluation Process should not only be based on written examination; it should have other tests too for the process of Evaluation. Prof Vasudha Kamat and Dr Kumkum Garg further suggested that there should be Grade Moderation and number of A+ Grades should be on the lower side in Evaluation Process. The President deliberated on the evaluation process being followed and the immediate past results compiled show acceptable grade distribution. However, the results will be scrutinized and analysed after each examination for its distribution pattern of grades.
- j. Prof. Vasudha Kamat suggested that all the departments should prepare the list of Journals which are useful for the particular subject. The President informed members that the process of making the detailed list of Journals for each subject is currently in progress.
- k. Prof. Vasudha Kamat further suggested that the name of Value Education Course in B.A. can be replaced with "Value Education and Ethics". The point was noted and accepted.
4. After discussions, curricula of all the programs placed before the Council except BA were accepted and approved. The B.A. program will be presented to the Academic Council for its approval during its next meeting.
5. Vote of Thanks - There being no other issue to be discussed, the meeting concluded with a vote of thanks by the Registrar.

Date: 5th April, 2012

Place: Jaipur



(Dr. D. Srikanth Rao)

REGISTRAR
MANIPAL UNIVERSITY JAIPUR